



ADITYA ENGINEERING COLLEGE (A)

Aditya Nagar, ADB Road, Surampalem

Office Order

Date: 18-07-2022

Sub: Constitution of **Purchase Committee** for the academic year 2022-23 – Reg.

The undersigned is pleased to constitute the **Purchase Committee** with the following members for the academic year 2022-23. The convener is required to oversee the activities of the committee, convene the meeting and report the recommendations to the Principal.

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| 1. Dr. P. V. Elumalai, Assoc. Prof., Dept. of ME | Convener |
| 2. Mr. B. S. S. Ganesh Pardhu, Assoc. Prof., Dept. of EEE | Member |
| 3. Mr. K. Rajendra , Asst. Prof., Dept. of ME | Member |
| 4. Ms. Ch.V. Kiranmayi, Asst. Prof., Dept. of ECE | Member |

FUNCTIONS:

- Ensure proportionality, transparency, accountability, and fairness in the procurement process.
- Analyze quotations and supervise the procurement process.
- Maintain the Central Stock Register.

(Dr. M. Sreenivasa Reddy)
Principal



To
The members to comply with.